



Health and Safety Statement

Our Health and Safety Policy

The World Congress of Soil Science 2022 (WCSS22) is committed to maintaining safe and healthy working conditions for the staff, volunteers, and visitors to the Congress and its associated events.

Our Policy Details	
Responsible Organisation	World Congress of Soil Science 2022
Overall Responsible Person	Bruce Lascelles, Chair of the Board
Health and Safety Practical Leads	Christine Berrill, Project Co-Ordinator Laura Whytock, Operations Manager, Speakeasy Kimberly Cassidey, Liaison, Scottish Events Campus
Health and Safety Operational Leads	Christine Berrill; Monitoring, risk assessments, consultations, guidance, emergency procedures, training provision, training records, provision of PPE, liaison with Speakeasy and other partner organisations, volunteer co-ordination, cultural activities Helaina Black; WCSS22 Health and Safety documentation, reporting and reviews Allan Lilly; WCSS22 tours Matt Aitkenhead; Soil Judging Competition
Health and Safety Contact Details	Christine Berrill/ BSSS; wcss22@soils.org.uk Speakeasy; wcss2022@speak.co.uk
Emergency Contact Details	BSSS/ WCSS; +44 1234 752983 Emergency Services; 999 or 112
Last Review Date	April 2022

Scope

This policy refers to:

- Employees working on behalf of the British Society of Soil Science (BSSS)
- Volunteers working on behalf of BSSS or the WCSS22
- Members of the WCSS22 Working Group
- Delegates, exhibitors, and members of the public attending the World Congress of Soil Science 2022 in Glasgow 31 July- 5 August
- Attendees of associated events including tours and cultural events taking place in July and August 2022
- Organisations contracted by the WCSS22 when acting on behalf of the Congress.

This role is carried out in partnership with:

- Venue owners including the SEC, Glasgow Science Centre, Kelvingrove Art Gallery, and the Glasgow Contemporary Arts Centre, who have site responsibility for Health and Safety within their venues

- Speakeasy who are contracted by the WCSS22 to deliver the Congress. As part of their jurisdiction, they have specific responsibility for exhibitors, and exhibitions, within the SEC (e.g. CDM 2015 Construction Phase Plan) and for coordinating with the SEC on Health and Safety for the main Congress activities.

We Commit to:

- Maintaining safe and healthy working conditions for the Congress
- Taking reasonable measures to prevent accidents and ill-health in preparation for, and duration of, the Congress and associated activities
- Providing clear instruction and information, and appropriate training, to ensure people are competent to carry out tasks on behalf of the Congress.
- Providing personal protective equipment (PPE) where necessary
- Ensuring safe handling and use of substances that may cause harm
- Consulting on matters regarding health and safety associated with the Congress
- Maintaining safe and healthy condition for attendees of the Congress
- Providing clear guidance on COVID procedures when attending the Congress
- Providing clear instructions and guidance on procedures for emergencies and other significant incidents
- Regularly reviewing and maintaining our health and safety policy and procedures
- Accurately and consistently report on accidents/ near misses, activities and training

Arrangements for Health and Safety

1. Risk Assessment

We commit to:

- Completing relevant risk assessments and to taking action as required
- Regularly reviewing risk assessments to address changes
- Communicating the outcomes of risk assessments to those who need to take action
- Identifying and addressing requirements for training and inductions
- Reporting on accidents and near-misses, and where appropriate taking steps to reduce the likelihood of re-occurrence.

2. Training

We commit to:

- Providing Health and Safety induction guidance and appropriate training for volunteers and employees
- Providing personal protective equipment (PPE) as required for volunteers and employees
- Making suitable arrangements for remote working by volunteers and employees.

3. Consultation

We commit to:

- Consulting the WCSS22 Working Group, Speakeasy, the Scottish Events Campus (SEC), and others as appropriate on Health and Safety related to the Congress

- Consulting with organisers of associated events on Health and Safety requirements and responsibilities
- Acting accordingly on consultation responses.

4. COVID Procedures

We commit to:

- Providing clear information on current COVID legislation and procedures as they relate to attending the Congress or associated events.

5. Emergency Procedures

We commit to:

- Providing clear instructions and guidance to delegates and exhibitors on procedures for emergencies and other significant incidents
- Ensuring, in partnership with the SEC, Speakeasy, and other venues where relevant, that emergency and evacuation procedures are in place
- Briefing volunteers and staff, in partnership with the SEC, Speakeasy, and other venues where relevant, on COVID and emergency procedures.

Although this policy specifically relates to Health and Safety during the Congress, and associated events, we recognise that the Health and Safety of employees, volunteers, and contractors is paramount in the run-up to, and post, Congress.

June 2022